

## **PUBLIC NOTICE**

BOUROUGH OF PINE BEACH COMPETITIVE CONTRACT REQUEST FOR PROPASALS NOTICE IS HEREBY GIVEN that sealed submissions will be received by the Borough Clerk, for the Borough of Pine Beach, County of Ocean, State of New Jersey on Monday, November 24, 2025 at 11:00A.M. prevailing time, Borough of Pine Beach Municipal Building, 599 Pennsylvania Ave, Pine Beach, N.J. 08741 then publicly opened and read aloud for the following:

Borough Attorney

Labor Attorney

Tax Appeal Attorney

Affordable Housing Attorney

Borough Auditor

Borough Engineer

Bond Counsel

Borough Prosecutor

Borough Planner

Public Defender

Land Use Board Attorney

Land Use Board Engineer

Standardized submission requirements and selection criteria are on file and available through the Municipal Clerks Office, 599 Pennsylvania Ave., Pine Beach, N.J. 08741 or on the Municipal Website [www.pinebeachborough.us](http://www.pinebeachborough.us) . Proposals must be made on the proposal forms included with the specification, enclosed in a sealed package bearing the name and address of the bidder and "RFP [Contract Number], [Professional Service Appointment]" on the outside, addressed to Hannah Jacobus, at the address above. Bidders must comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq. The Borough of Pine Beach will award this competitive contract in accord with price and other factors as outlined with N.J.S.A. 40A:11-1 et seq., and N.J.A.C. 5:34-4.1 et seq.

Hannah L. Jacobus, RMC

### **Specifications for Proposals**

Two (2) copies of each proposal shall be submitted in writing along with a USB drive containing electronic copies of the submission in PDF format, to:

Hannah L. Jacobus, RMC, Borough Clerk, Borough of Pine Beach. 599 Pennsylvania Ave., Pine Beach NJ 08741 , not later than 11:00 A.M. on November 24, 2025, at which time they will be opened.

Proposals will be evaluated on the basis of the most advantageous to the Borough of Pine Beach, price and other factors considered. The evaluation will consider:

- 1) Experience and reputation in the field;
- 2) Knowledge of the Borough of Pine Beach and the subject matter to be addressed under the contract;
- 3) Availability to accommodate any required meetings;
- 4) Compensation proposal;
- 5) Other factors if demonstrated to be in the best interest of the Borough of Pine Beach. The proposal for compensation is not a bid, it is one factor to be considered and is subject to negotiation and approval by the Borough. The maximum compensation to be paid by the Borough shall not exceed the total of the appropriation for these services as set forth in the adopted budget, ordinances or other appropriations or funding adopted or approved by the

Borough Council without further written authorization by the Borough Council for the professional/contractor to continue to perform duties which will incur billings in excess of that sum. Contracts will be awarded as provided by law at a public meeting January 6<sup>th</sup>, 2026 at 6:30p.m. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C 17:27 et. Seq. THIS PROPOSAL IS BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A.19:44A-20.5 et seq.

Hannah L. Jacobus, RMC  
Borough Clerk